



**MINUTES OF THE  
CITY OF VALLEY PARK  
BOARD OF ALDERMEN MEETING  
7:00 PM – JANUARY 16, 2024**

**CITY HALL  
320 BENTON STREET  
VALLEY PARK, MISSOURI 63088**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Chandra Webster called the regular meeting of the Valley Park Board of Aldermen to order at 7:03 pm. The Pledge of Allegiance was recited.

**ROLL CALL**

Roll call was taken:

Mayor:	Chandra Webster	Present		
Aldermen:	Stephanie Reynolds	Present	Jon Young	Present
	Dave Rose	Present	Eddie Walker	Present
	Betty Halker	Present	Mike White	Present
	Randy Bowen	Present	Elijah Braswell	Present
Others present:	Tim Engelmeyer, City Attorney			
	Nathan Schauf, City Administrator			
	Gerald Martin, Public Works Director			
	Matt Roskowske, Community Development Director			
	Gil DeNormandie, Parks/Communication Coordinator			
	Lt. Gregg Flinn, St. Louis County Police Department			
	Roy Mangan, Archimages			

**APPROVAL OF AGENDA**

Alderman Walker made a motion to approve the agenda as presented. The motion was seconded by Alderman Reynolds. The motion passed on a voice vote.

**APPROVAL OF MINUTES**

**Regular Board of Aldermen Meeting Minutes from 12/18/2023**

Alderman Reynolds made a motion to approve the minutes from the December 18, 2023 Regular Board of Aldermen meeting. The motion was seconded by Alderman White. The motion passed on a voice vote.

**CITIZEN COMMENTS**

William Reynolds (336 Benton Street): Mr. Reynolds stated his concern about business traffic using side streets as thoroughfares. He thanked the Police Officers for their immediate response to his issues identified during last month's meeting and suggested that the businesses should be

notified about the traffic ordinances when they receive their annual business licenses. Mr. Reynolds does not agree with sending the SWAT team for administrative search warrants and thinks the City could be spending its money on better things like replacing the train bridge.

## **NEW BUSINESS**

### **New City Hall Update – Roy Mangan, Archimages**

Roy Mangan, Archimages, informed the Mayor and the Board of Aldermen that things are starting to wind down and a lot of the interior is finished. He stated plans are being made to finalize the AV components. Mr. Mangan stated that the front parking lot is ready to be poured, blankets have been placed on the subbase, and the goal is to move in by the end of the month.

### **Application for Liquor License – 7-Eleven**

City Administrator Nathan Schauf added further information to the memo included in the packet. There was discussion on this matter. Alderman White made a motion to approve the Application for Liquor License submitted by 7-Eleven. The motion was seconded by Alderman Rose. The motion passed on a voice vote.

### **Request for Approval to Sell Old Equipment – Pull-Behind Brush**

Public Works Director Gerald Martin informed the Mayor and Board of Alderman that this brush is actually a pull-behind broom that connects to the rear of a tractor. This item has never been used and just sits on the lot currently. Alderman White made a motion to approve selling the pull-behind broom. The motion was seconded by Alderman Walker. The motion passed on a voice vote.

## **DECEMBER FINANCIAL REPORT**

No actions taken.

## **JANUARY BILLS**

Alderman Walker made a motion to approve payment of the January bills as presented. The motion was seconded by Alderman White. The motion passed on a voice vote.

## **REPORTS**

### **Mayor's Report – Chandra Webster**

No report.

### **City Attorney's Report – Tim Engelmeyer**

City Attorney Tim Engelmeyer informed the Mayor and Board of Aldermen that he sent an email containing draft language for an administrative search warrant policy and procedures. He stated that the information he provided is only a draft and can be amended.

Alderman Walker stated his concern about out-of-town landlords.

Alderman Braswell inquired about if this would allow the St. Louis County Police Department's tactical unit to kick down doors. There was discussion about the St. Louis County Police Department tactical unit's participation, kicking down doors, and the difference between criminal and administrative search warrants.

City Attorney Tim Engelmeyer provided an update on ongoing litigation and cases that will soon come before the Judge in the Valley Park Municipal Court.

### **City Administrator's Report – Nathan Schauf**

#### **Project Status Update Report**

City Administrator Nathan Schauf informed the Mayor and Board of Aldermen that the Project Status Update Report was included in the packet and asked for any questions or comments.

#### **Structural Inspection of Current City Hall at 320 Benton Street**

City Administrator Nathan Schauf described the memo and quote that were included in the packet for the structural inspection of the current City Hall located at 320 Benton Street. There was discussion about the scope of the structural inspection and how it would not include cutting into walls, flooring, or the roof.

#### **Public Works Report – Gerald Martin**

Public Works Director Gerald Martin provided an update on the lights at the soccer fields at the Meramec Levee Recreation Park. He stated the City is waiting for contract documents from Musco pertaining to the second phase of lights at the complex.

Mr. Martin provided an update on the planned street repair and resurfacing project. He also provided an update on various other ongoing and future road projects.

Mr. Martin provided an update on projects completed by Public Works staff at the new City Hall.

#### **Community Development Report – Matt Roskowske**

##### **December 16th thru January 11th Report**

Community Development Director Matt Roskowske informed the Mayor and Board of Aldermen that the monthly stats from his department were included in the packet. He stated activity is less than normal because grass does not grow in the cold weather.

Mr. Roskowske provided an update on a new business in Valley Park, progress on a luxury apartment complex, and a small electrical fire that occurred at a business recently. He informed the Mayor and Board of Aldermen that the generator at the new City Hall starts, runs, and makes electric which is good news.

Alderman Young inquired about the letter included in the packet pertaining to dirt storage at a Valley Park business. There was discussion on this matter.

#### **Parks Report – Gil DeNormandie**

No report.

## **Police Report – Lt. Flinn**

### **December Monthly Report**

Lt. Gregg Flinn informed the Mayor and Board of Aldermen that his monthly report was included in the packet and asked if there were any questions. He also stated that there has been a recent increase in catalytic converter theft in the County.

Alderman Young inquired about the effectiveness of the Flock Cameras.

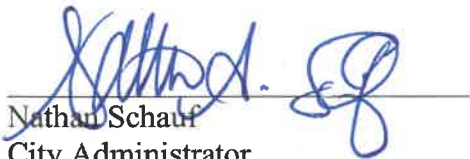
Alderman Walker inquired about recent property damage to the ground at the Meramec Levee Recreation Park. He asked the City Administrator to develop a process for keeping information about property damage sustained by the City. There was discussion on this matter.

### **ADJOURNMENT**

With no other business to consider, Alderman Reynolds made motion to adjourn. The motion was seconded by Alderman White. The motion passed on a voice vote.

The meeting adjourned at 7:42 pm.

Minutes approved February 20, 2024.

  
Nathan Schauf  
City Administrator